

# DRAFT MINUTES OF CORTON PARISH COUNCIL MEETING

2<sup>nd</sup> December 2015

At 7pm

**Present:** Cllr Steve Pavey (Chairman), Cllrs Peter Armstrong, Gill Armstrong, Heather Habbin, Maureen Boughton, Bob Groome. WDC Cllrs Keith Patience & Janet Craig.

## **Welcome by The Chairman**

Cllr Steve Pavey welcomed everyone to the meeting, including 3 members of the public.

## **Apologies**

WDC Cllrs Steve Ardley and Mary Rudd, Cllrs Chris Green and John Burford.

Thelma Dickinson (unpaid ex clerk) taking the minutes on behalf of Clerk Jane Haverson.

## **Register of Interest**

None.

## **Minutes of November Meeting**

Confirmed by Cllr P. Armstrong and seconded by Cllr B. Groome Unanimously agreed.

## **Matters Arising**

Colman Rd – Cllr Steve Pavey visited a resident of Colman Road, who asked him if a large piece of unused grass could be removed and used for much needed extra parking. This was thought a good idea with no objections. WDC Cllr K. Patience recommended speaking to WDC Cllr K. Sampson.

Cycle Path Corton to Hopton – To be discussed at February 2016 Meeting.

Assets of Community Value – To be discussed at February 2016 Meeting.

Website – The website is up and running. A question of what contact details should be included on the site. Concluded to decide at the February meeting, giving time for everyone to consider.

## **Police Report for November**

Forwarded from PSCO 3080 Sue Kershaw

Month of November 2015 Report for the Parish of Corton.

There were three recorded crimes of criminal damage to vehicle.

I have reported to WDC a possible abandoned vehicle in the playing field car park.

I have attended the school in reference to parking and found no offences.

## **Crime Prevention Advice.**

As the busy Christmas shopping period gets underway police are urging shoppers to be alert.

In Lowestoft there were several reports recently of handbag snatches. A man has been charged in connection with one of these incidents and is currently going through the court process.

Police step up patrols around this time of year as crowds flock to do their festive shopping but sometimes criminals take advantage of this busy period and it is always advisable to be aware of your surroundings.

Keep your purse out of sight and don't walk around with your wallet in a back pocket where it could be taken. If you have a shoulder bag wear it across the front of your body and zip it up or keep it closed. Don't leave your bag unattended or on a shopping trolley or pushchair – hold onto it – and if people push or bump into you check your bag straight away.

If you suspect you may have been targeted or see anyone acting suspiciously please alert police immediately, using 999 if you believe a crime is in progress.

May I take this opportunity to wish you all a crime free Christmas with a healthy and peaceful new year

## **County & District Councillors Reports**

We are still looking at making Budget savings however we are still working hard to balance the books.

The planning at Waterside is now being delayed until at least January. There have been over 150 submissions regarding this application.

We are pleased that the bench and memorial plaque situation has been resolved.

If there are any issues arising please do not hesitate to contact us.

WDC Cllrs Mary Rudd and Steve Ardley

Report read by Cllr Gill Armstrong.

WDC Cllr K. Patience reported that the charge of £42.00 for the emptying of green bins comes into force on the 29<sup>th</sup> February 2016. For a new bin there is a £10 delivery charge.

Also to be aware of a scam that is going around for supposedly reducing the banding of property and then gaining bank details.

## **Planning Applications**

Waterside Application - Cllr Peter Armstrong to represent and speak for 3 minutes. Meeting is delayed until January 2016.

## **Public Forum**

Complaint that a bramble hedge on the corner of Station Road is over hanging the pavement and needs trimming back.

Cllr Bob Groome said that the dip in the road on The Street, keeps reappearing.

Cllr Steve Pavey will be contacting Highways.

WDC Cllr Keith Patience said there is a SCC Highways website to report pot holes to

A resident has complained, to Cllr Steve Pavey, of bad language being used on the playing field.

Cllr Gill Armstrong asked WDC Cllr Keith Patience about the early decision that was made on the Water Treatment Plant. Also, said that there is a rumour that Ting Dene was going to take over Dip Farm. It was discussed that WDC owns Dip Farm as it is part of Gunton.

## **Committee Representatives Reports**

### **Playing Field –**

Mr Ward has planted his memory tree as discussed in a previous parish council meeting. It is situated along the fence running parallel to Mills Drive.

The outside lights are in place at the Pavilion. The parish council agreed to pay for this.

Waveney Norse work is still ongoing at the wildflower meadow. The weed killer has not been done yet due to the weather. Work will continue into the New Year to make the area more manageable for our groundsman to cut the perimeter hedge.

Car boots are now held in the Corton Inn on a Tuesday morning, until we resume at the playing field in April. The new landlord kindly offered the function room for this.

At our November meeting the football representative reported dog fouling on the pitches. This is still ongoing and is a hazard.

### **Poor's Land Trust –**

Summary of Meeting held on 11 November 2015

The annual rents for the allotments were still being received, with some tenants deciding not to renew their tenancies. It was agreed that vacancies would be advertised in January. A letter had also been received from the site representative regarding sheds.

The Christmas Benefits list was finalised with the benefits for the successful applicants being distributed in early December.

A home alarm was agreed for installation in a property in Corton.

### **Corton Poor's Land Trust and Corton Almshouse Charity**

Summary of Meeting held on 11 November 2015

At the Corton Almshouse meeting, maintenance issues were discussed. There was also discussion as to whether there was the demand for a further two Almshouses to be built on the site. Claire Boyne Secretary

**School Governor** – No report

**Fun Day Sunday** – No report

**Corton In Bloom** – No report

## **Planning Sub Committee**

Proposal to set up a planning sub-committee. It was suggested that three members of the parish council look at new planning applications and put forward suggestions. Cllr Steve Pavey proposed three members Cllr B. Groome, Cllr Gill Armstrong and Cllr Maureen Boughton. Unanimously agreed.

### **Play safe report for play area on the Pit**

Fencing supports loose - dig out and reset supports - medium risk  
Projecting bolt thread - cut off and file - medium risk  
Equipment - paintwork poor condition - descale and reprint - low risk  
Grass - worn areas - make good - low risk  
See saw - tighten loose fixtures and fittings - medium risk  
Bird fouling - check regularly and disinfect..... - medium risk

Cllr Peter Armstrong to assess the work required, Cllr Heather Habbin said she would ask David if he would help Cllr Armstrong, if they cannot manage the repairs the PC will look at employing someone to undertake the work

### **Feedback from annual town and parish liaison/budget review meeting**

Increasing demand for services and increasing cost pressures  
Greater move to digitalisation and services to improve effectiveness  
Improve customer service and access  
Dealing with cuts but trying to deliver the same level of service  
Riverside is costing less to run than previously thought  
Police  
Front line staff are trained to identify the priority of calls using  
    **T**hreat  
    **H**arm  
    **R**isk  
    **I**nspection  
    **V**ulnerability  
    **E**ngagement

### **Any Other Business**

New Parish Councillor Training – Four members interested, Cllrs Steve Pavey, Gill Armstrong, Peter Armstrong and Bob Groome.

Chairman Steve Pavey has received Cllr John Burford's resignation, and thanked him for all the years of service he provided.

Cllr Bob Groom said he is playing in a duo at the White Horse on New Years Eve, to fundraise for the upkeep of the Defibrillator.

New School Governor for Parish Council – Cllr Steve Pavey proposed Cllr Peter Armstrong, seconded by Cllr Heather Habbin. Unanimous.

### **Parish Clerk's Report**

#### **Correspondence**

Following last Wednesday's Northern Parishes meeting, our Chairman Mick Wright has asked me to contact you.

Somerleyton PC has several new(ish) councillors who need training, and we have booked LCPAS (Local Council Public Advisory Service) to deliver a 2- 2.5 hour training session at Somerleyton Village Hall on Thursday 28th January 2016, to start at 7.15pm.

The cost of £120\* to be split equally among those parishes sending delegates.

\* "If the attendees are over 15 then we charge an additional £10.00 for the printing of extra packs."

Anglian Water – Information on construction of final settlement tank, paperwork, landscaping and fencing at Lowestoft WRC.

Some information received from SCC.

#### **Planning Permission granted for:-**

Construction of detached car port – Cedars, Blundeston Road.

Variation of conditions numbers 1, 2 and 3 of Caravan Site, for sixteen caravans at Wy Wurry Caravan Park, Bakers Score. Change position of units and variation from summer use, to all year round use.

Construction of a rear extension – 5 The Close, Corton.

Invitation to Chairman to attend WDC Carol Service at Our Lady of the Sea, Catholic Church on Sunday December 20<sup>th</sup> at 4pm.

Temporary closure of Coast Road, 16<sup>th</sup> – 18<sup>th</sup> November (information passed onto Chairman Steve Pavey).

Two invoices –  
Waveney Norse, grass cutting at the Pit.  
Playsafety Ltd, Inspection Pit Play area

### **Finance**

Budget for 2016/2017 to be agreed

### **Cheques**

£152.76 Clerks salary  
£39.80 HM Revenue & Customs  
£10.00 Parish Councillor training in Hopton  
£78.00 Playsafety Ltd  
£229.99 Waveney Norse, grass cutting

Business Saver Account on 26 November 2015. £9,969.12

Business Savings Account on 26 November 2015. £8,138.45

### **Payment of Cheques**

Proposed Cllr Peter Armstrong and seconded by Cllr Maureen Boughton, unanimously agreed.

### **Any Other Business February Meeting**

SALC – Neighbourhood Plan and Skills Audit  
Website Requirements of Councillors  
New Representative  
Vote for new cheque signatory

**Date and Time of Next Meeting** – Wednesday 3<sup>rd</sup> February 2016

Meeting closed at 8.22pm