

**DRAFT MINUTES OF CORTON ANNUAL PARISH MEETING
HELD ON WEDNESDAY 15th May 2019 AT 19:00**

Present: Stephen Pavey - Chairman- (SP)
Terry Peckham (TP)
Peter Armstrong (PA)
Gill Armstrong –(GA)
Maureen Boughton – (MB)
Bob Groome (BG)
Sue Groome – (SG)

Cllr Paul Ashdown

Anne Webb (Parish Clerk)

Members of the public – 8

1 Chairman's Report

SP welcomed all to the meeting and gave his annual report.

2. Appointment of Chairperson and acceptance of office

SP proposed TP as Chairman for the coming year. TP advised the meeting that he felt he would not be able to devote enough time to the role this year and would prefer to stay as Vice for another year. It was therefore proposed by BG and seconded by TP that SP be appointed Chairman. SP accepted; it was agreed by all Parish Councillors.

3. Appointment of Vice Chair and acceptance of office

SP proposed TP which was seconded by PA. TP accepted and was agreed by all.

4. Apologies for absence

Cllr Keith Patience

Cllr Stephen Ardley

Cllr Mary Rudd sent her apologies and sent a report which was read out by the Clerk.

5. Register of Interest

None

6. Minutes of the Annual Parish Meeting 2018

The minutes were agreed and approved by PA and seconded by MB. They were duly signed by the Chairman as a true and accurate record.

7. Appointments of representatives to Finance and Planning Committees

The Finance Committee and Planning Committee remain unchanged.

8. Confirmation of Internal Auditor

Mr Tim Cave was proposed by PA to continue as Internal Auditor, this was seconded by MB.

9. Group reports

Annual reports from the following village groups were read out by the Parish Clerk:

Corton Playing Field Committee

Corton Woods Project

Textiles Group

Corton Wives

Corton Bowls Club
Corton Almshouse Charity
Corton Poor Lands Trust
Corton in Bloom
Gentlemen's Club

Copies of the reports were retained by the Clerk and can be produced on request.

10.

Parish Clerk's report

The Parish Clerk informed the meeting the previous years accounts had not been signed off by the Parish Council. This was due to the previous Clerk being unwell, balance sheets had been distributed and accounts had been verified as true and accurate by the internal auditor which under the circumstances would be acceptable.

Balance sheets for 2018/19 were distributed to all Parish Councillors and explained by the Clerk. PA proposed the accounts were accepted, BG seconded, and all agreed.

As the Internal Auditor had inspected and agreed the accounts, the Annual Governance Statement along with Accounting Statements were signed by the Chairman and Parish Clerk as required by law. The Clerk informed the meeting that as the income and expenditure fell below £25,000 per annum a Certificate of Exemption could be applied for. The accounts in that case would not have to be sent to an external auditor therefore saving a significant cost each year. All other criteria would still be followed including inspection by an Internal Auditor. This was agreed by all.

There being no further business the Annual Parish Meeting closed at 7.35pm